



UNIVERSITEIT VAN AMSTERDAM
Faculty of Science

Declaration for information on the ‘Regulations of Fraud and Plagiarism’

A student must adhere to the Education and Examination Regulations (EER) of the study programme he/she is enrolled in. By means of this text and the accompanying declaration, the Examinations Board of the Master’s programme where the student is enrolled in wants to make sure that the student takes knowledge of a selection to him/her important texts parts from the ‘Regulations of Fraud and Plagiarism’, at which the EER refers to¹.

Definition of Plagiarism:

- a. Making use of or reproducing another person’s texts, data or ideas without complete and correct acknowledgement of the sources;
- b. presenting the structure or central body of ideas taken from third-party sources as one’s own work or ideas, even if a reference to other authors is included;
- c. failing to clearly indicate in the text – for instance by means of quotation marks or a particular layout – that literal or near-literal quotations have been included in the work, even if a correct reference to the sources has been included;
- d. paraphrasing the contents of another person’s texts without sufficient reference to the sources;
- e. Reproducing another person’s audio, visual or test materials, or software or program codes without reference to the sources, and in doing so passing these off as one’s own work;
- f. Submitting a text that has previously been submitted, or is similar to a text that has previously been submitted, in the context of assignments for other courses;
- g. reproducing the work of fellow students and passing it off as one’s own;
- h. submitting papers obtained from a commercial agency or written (whether or not for payment by another person).

Definition of Fraud:

- a. being in possession during an examination of any aids (pre-programmed calculator, mobile telephone, books, outlines, notes, etc.) the use of which is not expressly permitted;
- b. attempting during an examination to read what another candidate is writing, or exchanging information inside or outside the examination room;
- c. assuming the identity of another person during an examination.
- d. allowing someone else to assume one’s identity during an examination;
- e. obtaining possession of the questions in the examination paper prior to the scheduled date or time of the examination concerned;
- f. fabricating and/or falsifying survey or interview answers or research data.

Complicity:

- a. Sanctions may be imposed on both the perpetrator and the co-perpetrator of fraud and plagiarism.
- b. If the work of a fellow student is reproduced with the consent and/or cooperation of the fellow student, the latter is a co-perpetrator of plagiarism.
- c. If one of the authors of a joint paper commits plagiarism, the other authors are co-perpetrators of plagiarism if they could have known or should have known that the other author committed plagiarism.

¹ The Education and Examination Regulations (EER) of your master’s program can be found on student.uva.nl, <choose MSc programme and ‘A-Z’ list>.

Sanctions:

Where fraud or plagiarism has been established, the Examination Board could impose one of the following sanctions:

- a. Declaring the essay or examination as invalid.
- b. Exclusion from participation in one or more subsequent examinations for the course concerned.
- c. Exclusion from participation from the course concerned, the study program or the educational institute for a maximum period of 12 months.

Procedure:

- a. In the event that fraud or plagiarism is suspected, the examiner shall immediately inform the student and, at the same time, notify the Examination Board in writing, with submission of the texts and findings.
- b. The Examination Board shall give the student the opportunity to be heard within a period of 2 weeks.
- c. The Examination Board shall determine whether fraud or plagiarism has been committed and shall notify the student in writing of its decision and sanctions in accordance with Article 4 in conjunction with Article 5, within a period of 4 weeks, stating the possibility of appeal with the Examinations Appeals Board.
- d. If plagiarism is detected or suspected in a specific paper, the Examination Board may decide to investigate papers previously submitted by the same student(s) for plagiarism. The student is obliged to cooperate with any such investigation and may be required to provide digital versions of previous papers.
- e. Sanctions imposed shall be recorded in the student's records.