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COLOFON

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Welcome!

Dear student,

According to our information, you have applied for the Research Master Child Development and Education at the University of Amsterdam (UvA).

Since you may not have studied at the Graduate School of Child Development and Education before, we would like to offer you the most important information you need to follow this master’s programme at our university.

In this study starter guide, we will inform you about how things are organised in the research master’s programme Child Development and Education. You will also find information about how to obtain study material, register for courses and utilise computer facilities, as well as where to find study rooms and the library. In addition, you will receive information on how to find accommodations in Amsterdam.

If you still have questions after reading the information, you can contact the Education Desk Child Development and Education (in Dutch: Onderwijsbalie POW = Pedagogische en Onderwijswetenschappen) at www.student.uva.nl/rmcde or via telephone on +31 (0)20-5251251, available from Monday to Friday, from 9 AM to 5 PM. During the summer, these office hours may be adjusted.

In addition, it is possible to make an appointment with the research master programme manager to discuss a study plan, for example. More information can be found under Contact.

The introductory educational meeting of the Research Master Child Development and Education is on Thursday 29 August 2019. Make sure that you do not miss this introductory meeting!

We wish you lots of luck with the Research Master Child Development and Education.

Noortje Gerritsen, Marian Haringsma, Geke Meessen en Samantha Reijne-Limburg,
Study advisers Graduate School of Child Development and Education
Elise de Bree and Annette van Maanen
Director and programme manager Research Master Child Development and Education

P.S. It is possible that your registration at the UvA for this Master’s programme is not yet complete. Your enrolment will only be converted into a definitive registration if all of the conditions of enrolment have been met. You will be informed about this by the Central Student Service Desk (CSSD), which is processing your request. For questions about Studielink, the payment of your tuition fees, etc., please contact the Central Student Service Desk of the UvA, tel. +31(0)20-5258080.
Information for new students

Enrolment

To enrol for the Research Master Child Development and Education, first enrol for the research master’s programme via Studielink (www.studielink.nl) and pay your tuition fees (or give a payment authorisation) before 1 September 2019. Do not wait too long to complete your registration (see also http://www.uva.nl/en/education/master-s/how-to-apply/applying-for-a-degree-programme.html).

In the application process for the research master you have received a ten-digit student number. Please write down this number, because you will need it for course registration and exams. Your student number serves as your UvAnet ID, which you need to get access to computers at the UvA and to various systems you will use during your study, such as MijnUvA, Canvas, SIS and Student e-mail (see Sources of Information on page 5).

- Dutch students
  You can enrol if you have received an admission decision by the research master’s admissions committee. Your enrolment at the UvA can only be completed if you have obtained your Bachelor’s degree in Pedagogical or Educational Sciences before the start of the research master’s programme (31 August 2019).

- International students
  You can enrol if you have received an admission decision by the research master’s admissions committee. Your enrolment at the UvA can only be completed if you have sent official, certified copies of your diploma and transcript to the education desk.

Course registration

Please register for all the courses of the Research Master Child Development and Education. You will find all information about registering for courses at the UvA in the A-Z list on the student website: http://www.student.uva.nl/rmcde (see Course Registration). See also the e-mails you received on 13 and 17 June!
Start academic year

- **Introduction: The Research Master Symposium**
  The introduction to the Research Master Child Development and Education is on Thursday 29 August 2019. Make sure that you are present, so you can meet your fellow students and the lecturers. You will receive information about the programme and the second-year research master students will present the results of their first year’s research projects. This will give you an impression of the variety of research topics you might be working on during the research master’s programme.

  - **Date** Thursday 29 August from 09.00 am – 12.30pm
  - **Location** Building A, room REC-A2.07
  - UvA Roeterseilandcampus, Nieuwe Achtergracht 166 in Amsterdam

- **Start of lectures**
  The lectures and work groups start on Monday 2 September 2019. Check [https://rooster.uva.nl/schedule](https://rooster.uva.nl/schedule) for the most recent schedule and the locations of your classes by adding the timetable of the course or the timetable of the programme of study. Our advice is to filter your search using the faculty /institute (press + Add timetable, select 2019/2020, select Programme of Study. Filter on faculty/institute: College and Graduate School of Child Development & Education and finally choose your study).

**Study Material**

- **Study guide**
  The study guide, containing all the information you will need during your study, can be found online via [coursecatalogue.uva.nl](http://coursecatalogue.uva.nl). There you will find information about the research master’s programme and a study schedule. You can click on the courses and find information about each course in this study schedule. The Teaching and Examination Regulations (OER) containing all the rules, conditions, rights and obligations of the study programme and the student can be consulted on the student website [www.student.uva.nl/rmcde](http://www.student.uva.nl/rmcde) in the A-Z list under Teaching and Examination Regulations.

- **Course manual**
  Each course has a course manual which is published with a detailed description of the module, the most recent bibliography and information about the final exam (e.g. a test or a paper). The bibliography in the course manual is more current than the one in the study guide. Therefore, it is important to wait to purchase the literature until the course manual has been published. The course manual will be published no later than two weeks before the start of the course. You can download the course manual via the digital learning environment of the course in Canvas ([http://canvas.uva.nl/](http://canvas.uva.nl/)).
Sources of Information

- **Websites for research master students**
  
  http://www.student.uva.nl/rmcde

  The student website contains important programme-specific information, so please check the website regularly. Here you will find, among other things, educational announcements, overviews of schedules (Annual Programme), education and examination regulations, student facilities, information about student counselling, enrolment, information about course registrations, etc. (See the A-Z list). Announcements about lectures, symposia and other events can be found under *Agenda*.

- **MyUvA app**
  
  Download the MyUvA app for Android and iOS for easy access to all the information that you need as a student at the University of Amsterdam. The app will give you access to a number of important ICT services, such as the electronic learning environment Canvas, the schedule, and an overview of your study results. You can find more information about the MyUvA app on the student website in the A-Z list under *UvA apps*.

- **UvA Student E-mail**
  
  Students at UvA can use a UvA e-mail address via UvA Google Apps for Education. This e-mail address will be used to send you announcements. The e-mail address has to be activated via http://id.uva.nl.

  The webmail version of your student e-mail can be opened in all available browsers. To retrieve or send an e-mail, log in to: http://email.student.uva.nl, use your UvAnetID and password. Unfortunately, e-mail messages from the UvA may end up in your spam box, so please check them regularly. For more information, see the student website and click on *Email for students* in the A-Z list.

- **Student Information System (SIS)**
  
  The University of Amsterdam works with the Student Information System SIS. In SIS you can view your course applications, your study results and study plan or apply for your diploma. You can access SIS via My UvA or via the student website -> A-Z -> SIS. On the student website -> A-Z -> Graduation, you can find more information about how to apply for your diploma. Please make sure to apply for your diploma in SIS first and then via the graduation form.

- **Library**
  
  In the Library Learning Centre you will find the combined library collection of the Faculty of Social and Behavioural Sciences and of the Faculty of Economics and Business Administration, located at Roetersstraat 11. You can also use the books and services of the University Library (UB), located at Singel 425, in the centre of Amsterdam.

Finding Accommodation in Amsterdam

Information about finding housing in Amsterdam can be found on the student website, http://www.student.uva.nl/rmcde in the A-Z list, under *Rooms in Amsterdam*.
Studying with a chronic illness or disability

Do you have a functional disability, chronic illness, ad(h)d, autism or dyslexia? UvA offers various types of support and guidance. With this, we hope to offer you the best possible study experience and to prevent study delays. Read more about this via the student website, http://www.student.uva.nl/rmcde in the A-Z list under Studying with a disability or chronic illness.

Questions?

- **Student Service Desk UvA**
  For information about enrolling at the UvA, please contact the [Central Student Service Desk](http://www.student.uva.nl/rmcde). Go to the student website and click on Student Services in the A-Z list or any other topic about which you would like additional information, such as Tuition fees, Student ID card and so on.

- **Education Desk Child Development and Education (POW)**
  You can contact the staff of the Education Desk about educational topics, the course registration or your study results. The Education Desk POW is available from Monday to Friday, from 9:00 AM to 5:00 PM (the office hours are adjusted during summer). See also [student.uva.nl/rmcde/contact](http://www.student.uva.nl/rmcde/contact).

- **Programme manager**
  For information about the content of the programme, your personal study plan or information about the introductory meeting, you can contact the programme manager of the research master (Annette van Maanen) through rmcde@uva.nl.

- **Study advisers**
  Noortje Gerritsen, Marian Haringsma, Geke Meessen en Samantha Reijne-Limburg are the Study advisers of the department of Pedagogical and Educational Sciences. Their office hours are on fixed days, on which you can make an appointment to talk to them about your study planning, legal procedures, the registration period, your study progress, study provisions or personal matters. To make an appointment, please consult the student website (www.student.uva.nl/rmcde --> A-Z --> Study advisers) or e-mail your questions to studieadviseurs-pow-fmg@uva.nl.

Contact

**Education Desk Graduate School of Child Development and Education**
Roetersseilandcampus (REC)
Room REC-E9 (accessible from the 7th floor of REC-D)
Nieuwe Achtergracht 127
1018 WS Amsterdam
+31(0)20-5251251
[www.student.uva.nl/rmcde/contact](http://www.student.uva.nl/rmcde/contact)

**E-mail:** rmcde@uva.nl

**Postal address:** P.O. Box 15784, 1001 NG Amsterdam

**Route:** Metro from Central Station Amsterdam, stop Weesperplein, exit UvA/ Valckenierstraat