



**B. PROGRAMME-SPECIFIC SECTION OF THE TEACHING AND EXAMINATION
REGULATIONS OF THE ADVANCED MASTER'S DEGREE PROGRAMME IN LATIN
AMERICAN STUDIES**

**FACULTY OF HUMANITIES
2021-2022**

The Teaching and Examination Regulations are divided into two components (Section A and Section B). Always consider the two parts as a whole.

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Section B: Programme-specific section

1. General provisions

Article 1.1 Definitions

- a. course manual: the manual containing all information relevant to the unit of study curriculum and examinations. The course manual is made available no later than two weeks before the start of the unit of study;
- b. feedback: the feedback provided by a lecturer to a student on a study result, offering insight into the degree to which the student has mastered the correct knowledge and skills levels;
- c. language of instruction: the language in which a unit of study is taught and tests are administered. The language of instruction is stated in Article 1.2;
- d. Rules and Guidelines for the Examinations Board: the Examinations Board Regulations as adopted and published by the Examinations Board each year, which form a supplement to the Teaching and Examination Regulations;
- e. semester: a consecutive part of the academic year which, after having deducted any holiday periods in that part of the year, consists of 20 weeks;
- f. student: a person enrolled at the University to receive instruction and/or sit the examination as part of a degree programme.

Article 1.2 Degree programme information

1. The Advanced (from the Dutch 'post-initieel') degree programme in Latin American Studies CROHO number 75146 is offered on a full-time basis and the language of instruction is English.
2. The programme has a workload of 60 ECTS.
3. If the Master's thesis is written in a language other than the degree programme or track's language of instruction, then at least 30 ECTS of the units of study followed and completed by the student must have been in the programme or track's language of instruction. Other requirements for the Master's thesis are listed in the Thesis Regulations Master's programmes, which can be found at <http://www.student.uva.nl/humanities> > A-Z > Thesis regulations Master's programmes.

Article 1.3 Entry date

The programme is offered starting in the first semester of the academic year only. This entry date ensures that the programme can be completed within the nominal study duration.

2. Programme objectives and exit qualifications

Article 2.1 Objective of the degree programme

The aim of the Master's is to equip students with the knowledge, skills and understanding of the discipline that enable them to perform independently and professionally at an advanced academic level. Furthermore, graduates will acquire the knowledge and competences they need for admission to a doctoral programme as well as other positions involving scientific research and the publication thereof.

Article 2.2 Exit qualifications

a. Academic ability

The student who has completed the Master's degree programme:

1. should have insight into the key research methods in the field;
2. should be able to interpret, assess and take an individual position on academic practice – and the results thereof – within the field of study;

3. should be able to assess the academic practice in line with the Netherlands Code of Conduct for Academic Practice (see the Netherlands Code of Conduct for Research Integrity on the website of the UvA: [Academic Integrity](#));
4. should be able to assess relevant academic literature;
5. should be able to independently formulate questions with regard to the field of study, to operationalise those questions and represent them in a research plan;
6. should be able to independently carry out research in the field of study and report on that research orally and in writing in a way that complies with the common academic conventions in the field of study;
7. should be able to present any scientific knowledge and insights gained during the degree programme and transfer them to a broader audience than the academic community;
8. should be able to answer scientific questions using knowledge of a specialism within the degree programme;
9. should be able to work in a team and give and incorporate feedback in a constructive way.

b. Programme-specific exit qualifications

The student who has completed the Master's degree programme:

1. should be able to connect the scientific knowledge and insights in their field of study gained during the degree programme with social issues;
2. should be able to reflect on the implications of the insights in their own field or discipline to relevant institutional contexts.

3. Further admission requirements

Article 3.1 Admission requirements

1. Admission to the Master's programme is possible for an individual who has adequate knowledge and understanding of the field of study as well as academic skills at Bachelor's level. All candidates are required to show verifiable knowledge and experience in the areas of Latin American studies and, upon admission, must have sufficient knowledge of Spanish or Portuguese (indicated level, CEF B1/B2) needed to study the required literature and to conduct research in Latin America.
2. On behalf of the dean, the Admissions Board will investigate whether the interested person meets the admission requirements. Admission procedure varies according to the academic background of the candidate as follows:
 - a. Students holding a university Master's degree in Social Sciences or the Humanities must submit a standard application to the Admissions Board of the Master's programme.
 - b. Students with a Master's degree in other disciplines or with only a university Bachelor's degree must submit an assignment in the form of a short research proposal in addition to the standard application to the Admissions Board of the Master's programme. This assignment is aimed at assessing the student's social research skills.An interview with the Master's coordinator or a member teacher of the Master's Programme may be part of the admission process in case clarifications regarding motivation, research skills and language skills are needed.
3. If the intended Master's programme includes different tracks, a successfully completed specialisation or minor in the Bachelor's programme may be required for admission to each of the different tracks: not applicable.
4. When the programme commences, candidates must have fully completed the Bachelor's programme or pre-Master's programme allowing admission to this Master's programme.

Article 3.2 Pre-Master's programme

1. Anyone who holds a Bachelor's degree and wishes to follow a Master's programme, but who does not meet the admission requirements as defined in article 3.1, may be admitted to the pre-Master's programme by the Admissions Board of the Master's programme in question. All

applicants must submit an assignment in the form of a short research proposal in addition to the standard application to the Admission Board of the Master's programme. This assignment is aimed at assessing the student's social research skills. Candidates must have sufficient knowledge of Spanish or Portuguese (indicated level, CEF B1/B2) needed to study the required literature and to conduct research in Latin America. An interview with the Master's coordinator or a member teacher of the Master's Program may be part of the admission process in case clarifications regarding motivation, research skills and language skills are needed.

2. The pre-Master's programme consists of 42 ECTS units of study and can be found in Appendix 2.
3. Persons with a wo-Bachelor's degree take the pre-Master's programme without the unit of study Academic Skills of the pre-Master's programme.
4. The Admissions Board may decide to impose an adapted pre-Master's programme. In that case, the student will receive a written notification before the start of the academic year.
5. Pre-Master's students who have successfully completed the pre-Master's programme that applies to them, shall be admitted in the following academic year to the Master's programme for which the pre-Master's programme prepares.

Article 3.3 Limited programme capacity

1. If necessary, the maximum programme capacity of the degree programme shall be established prior to the start of the academic year.

Article 3.4 English-language requirements for English-language Master's programmes

1. The proficiency requirement in English as the language of instruction can be met by the successful completion of one of the following examinations:
 - IELTS: 7, with a minimum score of 6.5 for the separate test components;
 - TOEFL internet-based test: 100, with a minimum score of 24 for reading, 22 for listening, 25 for speaking and 24 for writing;
 - Cambridge International Examinations: minimum score C1 Advanced (CAE) with a minimum score of 190;
2. Students shall be exempt from the English language proficiency examination referred to in the first paragraph if, prior to commencing the degree programme, they:
 - obtained a vwo high school diploma and a Bachelor's degree at an accredited Dutch university or a Dutch university of applied sciences (hbo);
 - obtained a havo high school diploma with an '8' or higher for English and a Bachelor's degree at an accredited Dutch university or a Dutch university of applied sciences;
 - obtained a Bachelor's degree with English as the official language of instruction at an accredited university;
 - hold an 'International baccalaureate' diploma (English Language).
3. A student who does not meet the requirement regarding a command of the English language may submit a reasoned request for exemption to the Examinations Board, provided that all the documents required for enrolment have been submitted to the Admissions Office. The reasoned request must demonstrate that the student meets the language proficiency requirement in a formal and verifiable manner. Personal statements from the candidate or from third parties shall in principle not fulfil the requirement.

4. Curriculum structure

Article 4.1 Composition of the degree programme

The programme consists of the following components:

- 30 ECTS for track-specific units of study;
- 12 ECTS for electives;
- 18 ECTS for the thesis.

Article 4.2 Compulsory units of study

The compulsory units of study are listed in Appendix 1 to the Teaching and Examination Regulations, Section B (this section).

Article 4.3 Electives

1. Students may choose electives from all master's degree programmes offered by the Faculty of Humanities, provided that the entry requirements are met. The master units of study are included in the course catalogue. If students wish to take a master unit of study offered by another Faculty of University, advance permission must be obtained in writing from the Examinations Board.
2. Students can take the following units of study as degree programme electives:
 - Socio-Environmental Changes in Latin America: Power, Participation and Governance
 - Approaches to Popular Culture in Latin America: Researching Heritage and Worldmaking
 - Tutorial

 - Global Cities in Latin America

Article 4.4 Free curriculum: not applicable

Article 4.5 Sequence of examinations

Some examinations and/or practical exercises of the following components cannot be taken until after the student has passed the examination or the examinations of the relevant components:

- Student needs to have successfully completed all courses of the first semester of the Master's Programme (30 ECTS) and have their research proposal approved before going on fieldwork for their research.

Article 4.6 Further conditions for participation in units of study and examinations

1. In order to take part in units of study, students must register during the period specified on the programme website in accordance with the procedure specified at www.student.uva.nl/humanities > A-Z > Course registration. If students fail to register or to do so within the specified period, they may be refused admission to units of study.
2. Admission to units of study with limited capacity is based on predefined admission criteria and rules for priority admission as published in the Course Catalogue, on the understanding that students enrolled in the degree programme are given priority when enrolling for units of study in the compulsory part of their programme.
3. Exclusively students who are enrolled in a Master's programme can take part in tests and examinations of Master's programmes.
4. Registered students must attend the first meeting of a unit of study. Should they be unable to attend, they must contact the lecturer in advance. Students who are absent without notice or without a valid reason can be excluded from participation.

Article 4.7 Further conditions for examination opportunities

Any further conditions for participation in the resit shall be laid down in the examination regulations for each unit of study. The examination regulations are incorporated in the course manual.

Article 4.8 Further conditions for exemption

The following units of study shall be excluded from the possibility of exemption, as referred to in Section A, Article 4.7: not applicable.

Article 4.9 Validity period of results

The validity period of the examinations and examination exemptions below is limited as follows: not applicable.

Article 4.10 Degree

A student who passes the Master's final examination is awarded a Master of Arts degree, abbreviated to MA. The degree awarded shall be stated on the degree certificate.

Article 4.11 Internships

1. The general elective credits or a portion thereof can also be used for an internship. During their Master's programme, students may do an internship worth a maximum of 6 credits.
2. The internship will be assessed with a AVV/NAV.
3. The procedure for doing an internship is set out in the Internship Regulations for Master's programmes (see: <http://www.student.uva.nl/humanities> > A-Z > Internship Master's programmes).

5. Academic student counselling

Article 5.1 Academic student counselling

The academic student counselling for this programme consists of:

- tutoring (www.student.uva.nl/humanities > A-Z > Tutoring);
- study adviser (www.student.uva.nl/humanities > A-Z > Study advisers).

6. Teaching evaluation

Article 6.1 Teaching evaluation

The degree programme is responsible for evaluating the quality of its education. The Faculty makes course evaluation reports available to this end. Additional forms of evaluation may be carried out at the programme's own discretion. The Programme Committee is entitled to receive all teaching evaluations and is expected to discuss them. The Programme Committee can also collect information about teaching quality by other means.

7. Transitional and final provisions

Article 7.1 Amendments and periodic review (Section B)

1. Amendments to Section B of the Teaching and Examination Regulations shall be adopted by the dean following approval and consultation of the representative advisory bodies of the Faculty.
2. Amendments to Section B of the Teaching and Examination Regulations shall require the approval of the Faculty Student Council for components that do not relate to the subject matter of Section 7.13, subsection 2 under a – g and v of the WHW. The Faculty Student Council shall retain the right to be consulted regarding other components.
3. An amendment of Section B of the Teaching and Examination Regulations shall require the approval of the Programme Committee for the components that relate to the subject matter of Section 7.13, subsection 2 under a1 through e, g and v of the WHW. The Programme Committee shall retain the right to be consulted regarding other components.
4. Amendments to the Teaching and Examination Regulations may only pertain to an academic year that is already in progress if it can be demonstrated that this does not harm the interests of students.

Article 7.2 Transitional provisions

1. To accommodate students who, on the date these Regulations become effective, have already successfully completed one or more units of study in accordance with previous regulations, but have not yet fulfilled all the requirements for the examination and whose interests are harmed by provisions in these Regulations that deviate from the provisions in previous regulations, the Examinations Board will define transitional provisions, in compliance with the regulations pertaining to examinations and study units laid down in the WHW.
2. If applicable, transitional provisions concerning curriculum changes are included in an appendix.

Article 7.3 Publication

1. The dean will ensure proper publication of Sections A and B of these Regulations, as well as all amendments to them.
2. The Teaching and Examination Regulations will be published on the Faculty's website.

Article 7.4 Entry into force

Section B of these Regulations comes into effect from 01 September 2021.

Adopted by the dean on 29 June 2021.

Approval and advice of the representative advisory body:
Programme Committee on 16 April 2021.

Appendix 1 – Programme Overview Master in Latin American Studies				
Units of study	Credits	Academic year	Period (semester, block)	Level
Introduction to Latin American Studies	6	1	Semester 1, block 1	MA
Latin American Studies: Deepening the Debates	6	1	Semester 1, block 1	MA
Socio-Environmental Changes in Latin America: Power, Participation and Governance	6*	1	Semester 1, block 2	MA
Approaches to Popular Culture in Latin America: Researching Heritage and Worldmaking	6*	1	Semester 1, block 2	MA
Tutorial ***	6**	1	Semester 1, block 2 and 3	MA
Global Cities in Latin America	6**	1	Semester 1, block 3	MA
Interdisciplinary Methods	6	1	Semester 1, block 2 and 3	MA
Research on Latin American Societies	12	1	Semester 2, block 1	MA
Master's Thesis Latin American Studies	18	1	Semester 2, block 2 and 3	MA

*Students choose between these two units of study.

** Students can choose this unit of study as an elective.

*** Students can replace the tutorial with an elective or an internship when given permission by the Examinations Board.

Appendix 2 – Overview units of study pre-Master's programme Latin American Studies		
Units of study of pre-Master's programme	Credits	Period (semester, block)
Politics and Protest: The Latin American State and Social Movements	6	Semester 1, block 1
Academic Skills pre-Master's	12	Semester 1, block 1 and 3
The Identity of the City	6	Semester 1, block 2
Brazil: Democracy, Citizenship and Culture	6	Semester 2, block 1
Gender and Social Inequality in Latin America	6	Semester 2, block 1
Research in Latin America	6	Semester 2, block 2