

**B. PROGRAMME-SPECIFIC SECTION OF THE TEACHING AND EXAMINATION
REGULATIONS OF THE MASTER'S DEGREE PROGRAMME IN HERITAGE STUDIES**

TRACK(S):

- **HERITAGE AND MEMORY STUDIES**
- **MUSEUM STUDIES**

**FACULTY OF HUMANITIES
2021-2022**

The Teaching and Examination Regulations are divided into two components (Section A and Section B). Always consider the two parts as a whole.

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Section B: Programme-specific section

1. General provisions

Article 1.1 Definitions

- a. course manual: the manual containing all information relevant to the unit of study curriculum and examinations. The course manual is made available no later than two weeks before the start of the unit of study;
- b. feedback: the feedback provided by a lecturer to a student on a study result, offering insight into the degree to which the student has mastered the correct knowledge and skills levels;
- c. language of instruction: the language in which a unit of study is taught and tests are administered. The language of instruction is stated in Article 1.2;
- d. Rules and Guidelines for the Examinations Board: the Examinations Board Regulations as adopted and published by the Examinations Board each year, which form a supplement to the Teaching and Examination Regulations;
- e. semester: a consecutive part of the academic year which, after having deducted any holiday periods in that part of the year, consists of 20 weeks;
- f. student: a person enrolled at the University to receive instruction and/or sit the examination as part of a degree programme.

Article 1.2 Degree programme information

1. The degree programme Heritage Studies, CROHO number 60835, is offered on a dual basis and the language of instruction is English.
2. The programme has a workload of 90 ECTS.
3. If the Master's thesis is written in a language other than the degree programme or track's language of instruction, then at least 30 ECTS of the units of study followed and completed by the student must have been in the programme or track's language of instruction. Other requirements for the Master's thesis are listed in the Thesis Regulations Master's programmes, which can be found at <http://www.student.uva.nl/humanities> > A-Z > Thesis regulations Master's programmes.

Article 1.3 Entry date

The programme is offered starting in the first semester of the academic year only. This entry date ensures that the programme can be completed within the nominal study duration.

2. Programme objectives and exit qualifications

Article 2.1 Objective of the degree programme

The aim of the Master's is to equip students with the knowledge, skills and understanding of the discipline that enable them to perform independently and professionally at an advanced academic level. Furthermore, graduates will acquire the knowledge and competences they need for admission to a doctoral programme as well as other positions involving scientific research and the publication thereof.

Article 2.2 Exit qualifications

a. Academic ability

The student who has completed the Master's degree programme:

1. should have insight into the key research methods in the field;
2. should be able to interpret, assess and take an individual position on academic practice – and the results thereof – within the field of study;

3. should be able to assess the academic practice in line with the Netherlands Code of Conduct for Academic Practice (see the Netherlands Code of Conduct for Research Integrity on the website of the UvA: [Academic Integrity](#));
4. should be able to assess relevant academic literature;
5. should be able to independently formulate questions with regard to the field of study, to operationalise those questions and represent them in a research plan;
6. should be able to independently carry out research in the field of study and report on that research orally and in writing in a way that complies with the common academic conventions in the field of study;
7. should be able to present any scientific knowledge and insights gained during the degree programme and transfer them to a broader audience than the academic community;
8. should be able to answer scientific questions using knowledge of a specialism within the degree programme;
9. should be able to work in a team and give and incorporate feedback in a constructive way.

b. Programme -specific exit qualifications

The student who has completed the Master's degree programme:

1. should have gained extensive and successful practical experience in the field at one or several relevant institutions outside the University of Amsterdam;
2. should be able to analyse and critically evaluate any (professional) experience gained in practice, resulting in a scientific reflection on the profession in general.

c. Track-specific exit qualifications

1. Students who have completed the Heritage and Memory Studies track:
 - should possess knowledge and understanding of heritage and memory studies, the development of these interdisciplinary research areas and the most significant issues studied by researchers to date;
 - should possess knowledge and understanding of the interpretative, analytical and digital methodologies used by scholars in the fields of heritage and memory studies;
 - should be able to reflect academically – with critical and creative thinking capabilities – on various heritage-related concepts, the definitions, functions and values assigned to heritage and memory over time, and issues of contested ownership;
 - should be able to identify, analyse and explain the practices and processes through which something becomes 'heritage', 'collective memory' or 'cultural memory';
 - should be able to apply the theoretical analyses and methodologies of heritage and memory studies to the professional practice of selecting, preserving, managing and/or presenting tangible and/or intangible heritage as well as heritage and memory sites;
 - should be able to discern how heritage institutions position themselves within a local, national and/or international heritage sector;
 - should be able to present the acquired scientific knowledge and insights about heritage and memory in an intelligible manner to a broader audience than the academic community.
2. Students who have completed the Museum Studies track:
 - have knowledge and understanding of the critical Museum Studies theory, and have the requisite skills to apply this knowledge and understanding within a multidisciplinary academic discourse predominantly in cultural history, art history, anthropology, archaeology and sociology;
 - are able to translate theoretical knowledge into academic reflections regarding current and historical issues in the international museum field;
 - have acquired the practical skills needed to analyse museum exhibitions and to develop and realise concepts for original exhibition concepts and narratives.

3. Further admission requirements

Article 3.1 Admission requirements

1. Admission to the Master's programme is possible for an individual who has adequate knowledge and understanding of the field of study as well as academic skills at Bachelor's level. Any individual who has obtained a Bachelor's degree in academic higher education in one of the following degree programmes at the UvA or another university in the Netherlands, meets these requirements:
 - The track Heritage and Memory Studies is open for application to students with a Bachelor's degree from the UvA or from another accredited university, in:
 - the fields of cultural sciences, (art) history, archaeology, cultural anthropology, sociology, social geography and urban planning;
 - the humanities or social sciences with a minimum of 30 ECTS (equivalent to a full-time semester of academic studies) taken in the field of heritage and memory studies;
 - The track Museum Studies is open for application to students with a Bachelor's degree from the UvA or from another accredited university, in:
 - Humanities;
 - Archaeology;
 - Anthropology.
2. On behalf of the dean, the Admissions Board will investigate whether the interested person meets the admission requirements.
3. If the intended Master's programme includes different tracks, a successfully completed specialisation or minor in the Bachelor's programme may be required for admission to each of the different tracks. Not applicable.
4. When the programme commences, candidates must have fully completed the Bachelor's programme or pre-Master's programme allowing admission to this Master's programme.

Article 3.2 Pre-Master's programme

Not applicable.

Article 3.3 Limited programme capacity

1. If necessary, the maximum programme capacity of the degree programme shall be established prior to the start of the academic year.
2. Students are selected for admission on the basis of the following criteria:
 1. Heritage and Memory Studies
Students will be considered for admission to the Master's programme if they can demonstrate the following knowledge, insight and skills:
 - They are able to conduct academic research independently and know how to formulate consistent and functional research questions, collect and critically evaluate source material, apply theory and communicate your research findings in logically structured writing. Substantial experience in doing research and academic writing is a plus.
 - They have knowledge of basic theoretical notions in heritage and memory studies.
 - They are eager to contribute to the research into and preservation, management or presentation of objects and sites.
 - They have insight, preferably through some practical experience already gained in the field, into the type of work performed in the heritage sector.
 - They meet the formal admission requirements.Hence, candidates for application are required to submit:
 - a motivation form written in English, in which the student explains why he or she qualifies for admission, what his or her motivation is and whether he or she has any prior experience, in education or professional practice, in the fields of cultural heritage, memorialisation or the preservation of historic buildings;
 - a sample of academic work written in English (750 words) in which the student

discusses and problematises a heritage or memory issue that illustrates how traces of the past (e.g. historic sites, objects, memorials) can be contested or instrumentalised. Source citations must be used: preferably MLA, but other referencing styles are accepted as long as used consistently. This document should give evidence of the student's ability to:

- design and carry out a research project with proper source acknowledgements;
- form a logically-argued opinion on a current heritage or memory issue;
- express himself or herself effectively in writing.

In addition, the application procedure requires an interview in English with an Admissions Board consisting of the coordinator for the MA track in Heritage and Memory Studies and at least one lecturer and one student from the programme, with in addition representatives from several heritage institutions affiliated with the programme as providers of internship positions. During the interview, students will be asked to further explain their motivation, reply to questions about their sample of academic work and indicate what type of internship they envision, preferably naming specific heritage organisations they are interested in. Applicants who are unable to attend an interview in Amsterdam may choose to be interviewed via an online video call.

During the selection procedure for the Heritage and Memory Studies programme, preference will be given to students who have obtained at least the following grade average for the courses related to the dual master's programme you are pursuing:

- A/3.6 (American system)
- 2.1 HONS (an upper second class honours degree in the British system)
- B (ECTS-system)
- 7.5 (Dutch system)

Students with lower grade averages are welcome to apply, particularly those who obtained a sufficient grade average in the advanced phase of their prior education. Please offer an explanation in your motivation form about what may have affected your academic development.

2. Museum Studies

- the application letter plus annexes, in which the candidate explains why he or she qualifies for admission. This should be reflected in:
 - the formal admission requirements;
 - the student's motivation;
 - any previously gained experience in museum-related professional practice or pertaining to cultural heritage;
- a thesis or paper produced as part of a previous study programme and, after a first selection, a review (600 words) about a temporary museum exhibition of the candidate's choice. These documents should give evidence of the candidate's ability to:
 - choose and apply an academic approach;
 - form a critical and original opinion on a current museological issue;
 - express himself or herself effectively in writing;
- an interview to be held with the Museum Studies MA Admissions Board, including the MA coordinator, a MA Museum Studies alumnus, as well as external museum members (directors, curators, and professionals).
- The interview should yield evidence of the candidate's:
 - sufficient level of general knowledge (ready knowledge, vocabulary);
 - awareness of current developments in culture and society;
 - regular visits to museums and exhibitions, and of their opinion on those museums and exhibitions, as well as insights into museum research;
 - ability to substantiate their motivation to participate in the programme in connection with these latter three points.

Article 3.4 English-language requirements for English-language Master's programmes

1. The proficiency requirement in English as the language of instruction can be met by the successful completion of one of the following examinations:
 - IELTS: 7, with a minimum score of 6.5 for the separate test components;
 - TOEFL internet-based test: 100, with a minimum score of 24 for reading, 22 for listening, 25 for speaking and 24 for writing;
 - Cambridge International Examinations: minimum score C1 Advanced (CAE) with a minimum score of 190;
2. Students shall be exempt from the English language proficiency examination referred to in the first paragraph if, prior to commencing the degree programme, they:
 - obtained a vwo high school diploma and a Bachelor's degree at an accredited Dutch university or a Dutch university of applied sciences (hbo);
 - obtained a havo high school diploma with an '8' or higher for English and a Bachelor's degree at an accredited Dutch university or a Dutch university of applied sciences;
 - obtained a Bachelor's degree with English as the official language of instruction at an accredited university;
 - hold an 'International baccalaureate' diploma (English Language).
3. A student who does not meet the requirement regarding a command of the English language may submit a reasoned request for exemption to the Examinations Board, provided that all the documents required for enrolment have been submitted to the Admissions Office. The reasoned request must demonstrate that the student meets the language proficiency requirement in a formal and verifiable manner. Personal statements from the candidate or from third parties shall in principle not fulfil the requirement.

4. Curriculum structure

Article 4.1 Composition of the degree programme

Heritage and Memory Studies track:

- 30 ECTS for core courses;
- 12 ECTS for elective(s);
- 30 ECTS for an on-the-job learning position;
- 18 ECTS for the thesis.

Museum Studies track:

- 30 ECTS for core courses;
- 12 ECTS for elective(s);
- 30 ECTS for an on-the-job learning position;
- 18 ECTS for the thesis.

Article 4.2 Compulsory units of study

The compulsory units of study are listed in Appendix 1 to the Teaching and Examination Regulations, Section B (this section).

Article 4.3 Electives

1. Students may choose electives from all master's degree programmes offered by the Faculty of Humanities, provided that the entry requirements are met. The master units of study are included in the course catalogue. If students wish to take a master unit of study offered by another Faculty of University, advance permission must be obtained in writing from the Examinations Board.

Article 4.4 Free curriculum

1. Subject to certain conditions, students have the option to compile a curriculum of their own choice, which deviates from the curricula stipulated by the degree programme. For more information: *Free curriculum Master's programme* in the A-Z of your degree programme.
2. The composition of such a curriculum requires the prior permission of the Examinations Board.

3. The free curriculum will be compiled by the student from among the units of study offered by the University of Amsterdam or another research university and must possess at least the scale, breadth and depth of a regular Master's programme.

Article 4.5 Sequence of examinations

Some examinations and/or practical exercises of the following components cannot be taken until after the student has passed the examination or the examinations of the relevant components:

- Heritage and Memory Studies track: to be able to pass the Heritage and Memory Studies master's thesis examination, the student must first have passed the examinations of all core courses and successfully completed the on-the-job learning position.
- Museum Studies track: individual supervision of the Master's Thesis Museum Studies after having passed all compulsory units of study, including Current Issues: Excursion Abroad – Museum Studies (seminar and excursion).

Article 4.6 Further conditions for participation in units of study and examinations

1. In order to take part in units of study, students must register during the period specified on the programme website in accordance with the procedure specified at www.student.uva.nl/humanities > A-Z > Course registration. If students fail to register or to do so within the specified period, they may be refused admission to units of study.
2. Admission to units of study with limited capacity is based on predefined admission criteria and rules for priority admission as published in the Course Catalogue, on the understanding that students enrolled in the degree programme are given priority when enrolling for units of study in the compulsory part of their programme.
3. Exclusively students who are enrolled in a Master's programme can take part in tests and examinations of Master's programmes.
4. Registered students must attend the first meeting of a unit of study. Should they be unable to attend, they must contact the lecturer in advance. Students who are absent without notice or without a valid reason can be excluded from participation.

Article 4.7 Further conditions for examination opportunities

Any further conditions for participation in the resit shall be laid down in the examination regulations for each unit of study. The examination regulations are incorporated in the course manual.

Article 4.8 Further conditions for exemption

The following units of study shall be excluded from the possibility of exemption, as referred to in Section A, Article 4.7: not applicable.

Article 4.9 Validity period of results

The validity period of the examinations and examination exemptions below is limited as follows:

- not applicable.

Article 4.10 Degree

A student who passes the Master's final examination is awarded a Master of Arts degree, abbreviated to MA. The degree awarded shall be stated on the degree certificate.

5. Academic student counselling

Article 5.1 Academic student counselling

The academic student counselling for this programme consists of:

- tutoring (www.student.uva.nl/humanities > A-Z > Tutoring);
- study adviser (www.student.uva.nl/humanities > A-Z > Study advisers).

6. Teaching evaluation

Article 6.1 Teaching evaluation

The degree programme is responsible for evaluating the quality of its education. The Faculty makes course evaluation reports available to this end. Additional forms of evaluation may be carried out at the programme's own discretion. The Programme Committee is entitled to receive all teaching evaluations and is expected to discuss them. The Programme Committee can also collect information about teaching quality by other means.

7. Transitional and final provisions

Article 7.1 Amendments and periodic review (Section B)

1. Amendments to Section B of the Teaching and Examination Regulations shall be adopted by the dean following approval and consultation of the representative advisory bodies of the Faculty.
2. Amendments to Section B of the Teaching and Examination Regulations shall require the approval of the Faculty Student Council for components that do not relate to the subject matter of Section 7.13, subsection 2 under a – g and v of the WHW. The Faculty Student Council shall retain the right to be consulted regarding other components.
3. An amendment of Section B of the Teaching and Examination Regulations shall require the approval of the Programme Committee for the components that relate to the subject matter of Section 7.13, subsection 2 under a1 through e, g and v of the WHW. The Programme Committee shall retain the right to be consulted regarding other components.
4. Amendments to the Teaching and Examination Regulations may only pertain to an academic year that is already in progress if it can be demonstrated that this does not harm the interests of students.

Article 7.2 Transitional provisions

1. To accommodate students who, on the date these Regulations become effective, have already successfully completed one or more units of study in accordance with previous regulations, but have not yet fulfilled all the requirements for the examination and whose interests are harmed by provisions in these Regulations that deviate from the provisions in previous regulations, the Examinations Board will define transitional provisions, in compliance with the regulations pertaining to examinations and study units laid down in the WHW.
2. If applicable, transitional provisions concerning curriculum changes are included in Appendix 2.

Article 7.3 Publication

1. The dean will ensure proper publication of Sections A and B of these Regulations, as well as all amendments to them.
2. The Teaching and Examination Regulations will be published on the Faculty's website.

Article 7.4 Entry into force

Section B of these Regulations comes into effect from 01 September 2021.

Adopted by the dean on 29 June 2021.

Approval and advice of the faculty representative advisory body:

Faculty of Humanities Student Council on 4 June 2021;

Faculty of Humanities Works Council on 8 June 2021;

Programme Committee on 10 March 2021.

Appendix 1 - Compulsory units				
Units of study track Heritage and Memory Studies	Credits	Academic year	Period (semester, block)	Level
Heritage and Memory Theory	6	1	sem. 1, block 1	master
Elective(s)	12	1	sem. 1, block 1-2	master
Who Owns the Past?	12	1	sem. 1, block 2-3	master
Internship Heritage and Memory Studies*)	30	1	sem. 2, block 1-3	master
Current Issues: Excursion Abroad - Heritage and Memory Studies	6	2	sem. 1, block 1	master
Thesis Seminar Heritage and Memory Studies	6	2	sem. 1, block 1	master
Master's Thesis Heritage and Memory Studies	18	2	sem. 1, block 1-3	master
Units of study track Museum Studies	Credits	Academic year	Period (semester, block)	Level
Museum Studies: History, Theory and Sources	6	1	sem. 1, block 1	master
Museum Concepts and Narratives	6	1	sem. 1, block 2	master
Elective(s)	12	1	sem. 1, block 1-2	master
Museums and the Mobility of Artefacts	6	1	sem. 1, block 3	master
Internship Museum Studies*)	30	1	sem. 2, block 1-3	master
Current Issues: Excursion Abroad - Museum Studies	6	2	sem. 1, block 1	master
Thesis Seminar Museum Studies	6	2	sem. 1, block 1	master
Master's Thesis Museum Studies	18	2	sem. 1, block 1-3	master

*) The compulsory internship of 30 EC can be replaced by the participation in an Erasmus Exchange Programme with the University of Bologna. This exchange programme consists of electives worth 12 EC, supplemented with an 18 EC internship at a museum/heritage institution in Italy. The internship is supervised and assessed by a coordinator of the exchange programme of the University of Amsterdam. A student may request to do electives worth 30 EC instead, provided he or she can prove having already substantial professional experience in the heritage or museum field, or has other valid reasons. In all cases, the student is obliged to obtain approval of the Examinations Board in advance.