



Faculty of Humanities

Degree certificate collection authorisation form

If you are unable to collect your degree certificate yourself, you may authorise another person to collect it on your behalf by means of this form. The authorised representative will be allowed to collect the degree certificate from the Education Desk of the Faculty of Humanities on presentation of the following documents:

- 1. a valid identity document (passport, driving licence or other valid identity document)
2. a copy of a valid identity document of the student granting authorisation
3. this form, completed and signed by the student granting authorisation

As the degree certificate is only legally valid if signed by the graduate, you are advised to sign the degree certificate immediately after receiving it.

I, Faculty of Humanities student

Name of programme + BA or MA:
Student ID number:
Surname:
First name(s):
E-mail:
Mobile:

hereby authorise the person below to collect my degree certificate:

Surname:
First name(s):
E-mail:

By signing this form, I declare my agreement with the following:

The Faculty of Humanities of the University of Amsterdam cannot be held liable in the event of the loss or theft of the degree certificate after it has been collected by the authorised representative. I assume full responsibility for the collection, transport and handing over of my degree certificate by the authorised representative. I am aware that the degree certificate will be issued only once and that under no circumstances will a new degree certificate be provided.

Date: Student's signature:

To be completed by the Education Desk:

Table with 2 columns and 2 rows. Row 1: Documents (copy of student's ID, copy of authorised representative's ID) enclosed and verified | initials to indicate agreement: Row 2: Employee's name: | signature:

Signature of authorised representative for receipt of degree certificate:

Date: Authorised representative's signature: