

Instructions on how to insert free electives in your academic plan in SIS

Step 1

Go to your academic plan in SIS by clicking on the tile **My Academic plan**. Look for the Free Electives in your academic plan. If the course you have already passed or will soon pass is not visible in the list of free electives, choose a course **External education** by clicking on it.

Year 3

Not satisfied: Jaar 3

- Credits (units): 60.00 required, 0.00 taken, 60.00 needed

▶ **Compulsory courses**




▼ **Free electives**

Not satisfied: Vrije keuze

- Credits (units): 6.00 required, 0.00 taken, 6.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade			
EEB 6010DUM13Y	External education 03						
EEB 6010DUM14Y	External education 04						
EEB 6012B0254Y	Public Economics			-			
EEB 6012B0279Y	Regulation, Regulatory Impact			-			
EEB 6012B0450Y	Money and Banking			-			
EEB 6012B0454Y	Economic Methodology			-			

View All |  First  1-6 of 6  Last

Steps 2 and 3 on the following page

Step 2

Click on **submit petition**.

Academic Advisement Report

Course component details

[Return to Academic Advisement Report](#)

EEB 6010DUM13Y - External education 03

Course Detail

Career	Bachelor	submit petition
Units	0.00	
Grading Basis	Non-Graded Component	
Component	Education Unit	Required
Campus	Amsterdam	
Academic Group	Economics	
Academic Organization	Economics and Business	

Step 3

Choose **4 Replacement** in the dropdown menu **Petition type** and click on **Continue**.

Petition type

Request the replacement of a standard course component in your academic plan for another course component at the UvA

CONTINUE

Steps 4 to 7 on the following page

Request replacement of standard course component

Institution: Universiteit van Amsterdam

Academic Program:

Career: Bachelor

Academic Plan:

Petition Request

*Effective Date: 31-10-2018

*Number: NEW

Courses to be replaced

*Course ID	Course	Description	Units (EC)	Delete
174591	EEB 6010DUM13Y	External education 03	0,00	DELETE

ADD COURSE

Replace by

*Course ID	Course	Description	Units (EC)	Delete
<input type="text"/>	<input type="text"/>	<input type="text"/>	0,00	DELETE

ADD COURSE

* Explanation student

Please add one or more attachments to document your request. You can also add a link to a relevant website

Added documents	Attach	
	ATTACH	-

Link to website:

OPEN URL

SAVE

SUBMIT

PRINT

Step 4

Replace by: search for the course that you want to insert in your academic plan with the course catalogue number (including Y) via *the magnifying glass* under *Course ID*.

Step 5

If you wish to add more courses: click on *Add course*.

Step 6

Explanation student: provide a summary of your request.

Step 7

You do not need to add any attachments or links to websites. Click on *Submit*.